

Job Description



Cost Engineer

Responsibilities

- Develop and maintain cross-discipline relationships within the project team
- Execute proper controls to proactively support, monitor, and communicate budget, actual status, and forecast costs, labor hours, and quantities for projects within a specific business group
- Review and understand key aspects of the project contract. Administer project controls that support contract requirements
- Implement a project-specific change control procedure. Support the project team with change identification, documentation, and costing
- Consolidate performance data to support performance measurement, data analysis, and cost forecasting
- Develop accurate and timely project cost forecasts with the participation of other project controls lead staff. Forecasts should be valued and used to contribute to the overall control of the project
- Actively pursue the identification and definition of cost trends. With lead cost staff prepare recommendations for action, include trends in the forecast, or develop a mitigation program
- Provide sufficient and timely documents to support client invoicing. Define factors that influence project-specific cash flow.
- Thoroughly understand the principles of cost control. Understand the relationships between the project controls functions—estimating, planning/scheduling, cost control, and risk management

Requirements

- Possess good verbal and written communication skills. Able to communicate complex cost information to team members
- Minimum of 4 years of construction management experience, engineering, project management, or related technical field.

Education

- Accounting degree. Experience in lieu of degree is acceptable.